

Rota for Dec 2017 - Feb 2018										
Dates	Preacher am	X	Y	Z	Music	Preacher pm	X	Y	Z	Music
03/12/2017	xxx	xxx	xxx	xxx	xxx	P Bissell 3pm Star Festival	PM	JP	TM	JC
10/12/2017	T Abel	BW	KA	JCr	DM	P Sheasby Christingle 4pm	PM	PH	HP	DL
17/12/2017	Rev F Ferriter Nativity	CH	JP	NH	DM	P Sheasby Carol Service 6pm	KA	DS	MC	JC
24/12/2017	Rev G Newton	SO	BH	TM	JC	P Sheasby Communion 11.15pm	CH	PH	xx	JC
31/12/2017	US St Saviours	xxx	xxx	xxx	xxx	xxx	xx	xx	xx	xx
07/01/2018	Rev F Ferriter	DS	AEL	JCr	DL	US Hallcroft	xx	xx	xx	xx
14/01/2018	D Sidney	CH	JP	NH	DM	US Hallcroft / Messy Ferriter 4pm	xx	xx	xx	xx
21/01/2018	Rev P Sheasby Covenant	KA	AEL	HP	JC	US Hallcroft	xx	xx	xx	xx
28/01/2018	C Sheasby	SO	PM	JCr	JC	US Hallcroft	xx	xx	xx	xx
04/02/2018	T Baker All We Can	BW	DS	MC	DL	US Hallcroft	xx	xx	xx	xx
11/02/2018	N Hurton	SO	BH	HP	JC	US Hallcroft / Messy Sheasby4pm	xx	xx	xx	xx
18/02/2018	Rev P Sheasby HC	CH	BW	NH	DM	US Hallcroft	xx	xx	xx	xx
25/02/2018	B Hopkins	PH	AEL	TM	JC	P Sheasby Songs of Praise 5pm	xx	xx	xx	TBC
DATES FOR NEXT ROTA-1st March 2018 - 31st May 2018										
BLANK SLIPS TO BE RETURNED NO LATER THAN FRIDAY 9TH FEBRUARY										
Notes										

When we join another church for a United Service the Steward on duty attends and distributes notices to Grove Street Members & takes extra hymnbooks if required.

Stewards on duty on a particular Sunday are responsible for stewarding any service during the week.									
If any of the above dates are not acceptable or need changing through illness etc, please change with another steward or supply steward.									
If this happens,remember to tell the steward on duty with you & inform Christine who compiles the weekly notices. Please try to arrive before the congregation									
Duties of am stewards									
X Steward stays with the preacher until the service starts. Collects prayers from prayer box & records in prayer book in Vestry.									
Takes the prayer with the preacher. Reads collect and any additional notices, then introduces the preacher.									
Contacts the preacher for hymns and passes them on to John Carter 705393.									
Y Vestry Steward liases with JAM factory. Puts notices, one in each Ministers pigeon hole and one on main notice board.									
Puts hymn numbers up and water for preacher, takes collection plates and extra papers to vestibule. Helps count the collection.									
Locks ramp door during singing of first hymn.									
Z Welcome Steward welcomes congregation and looks after preacher at the end of the service and bids farewell to congregation.									
Helps count collection after evening service									
Duties of pm stewards									
X Responsible for all preparation before service: hymn numbers, water, audio, collection plates, welcoming preacher, extra notices ...and counting collection									
Z Welcomes congregation, gives out book and helps count collection at end of service									